

October 2013

Fact Sheet 2014-2015

Study Abroad

Faculty of Science

International Office Faculty of Science	Science International Office Buys Ballot Lab., k. 1.19, Princetonplein 5, De Uithof Walk-in office hours: Tue and Thu 11.00-12.00 Office hours (appointment): per e-mail Tel.: 030 – 253 7315 E-mail: science.internationaloffice@uu.nl
International Office Universiteit Utrecht	Student Services / International Office (university wide) Heidelberglaan 8 E-mail: exchange@qdesk.uu.nl Website: www.uu.nl/students/exchange
Starting points	<ul style="list-style-type: none">• You study one semester or a year at a partner university as part of your study at UU;• The courses acquired abroad are mentioned in the diploma supplement (this is the official list of marks);• You can't receive a foreign diploma via an exchange period.
Minimum criteria	<ul style="list-style-type: none">• Be registered as a full-time student at Utrecht University;• Have completed at least 60 ECTS prior to the start of your exchange;• The courses to be taken abroad must fit into your UU study programme.
When?	<i>Bachelor</i> In the third year (exceptionally: second year) <i>Master</i> Usually in the second year, but ask the Programme Coordinator/Study Advisor
Where?	Europe + Turkey: Erasmus Outside of Europe <ul style="list-style-type: none">- United States- Australia- Latin-America- South-Africa- Asia Partner universities of Science International Office: www.uu.nl/science/studyabroad (for students at the Faculty of Science) Partner universities of International Office UU: www.uu.nl/students/exchange (for students of all faculties of the UU)
How to make a choice?	<ul style="list-style-type: none">• Read the information in the students' reports (at Student Services) and carefully examine the websites of the partner universities;• See which universities and which courses appeal to you;• Figure out how you implement the courses into your UU study programme (if necessary, consult your Study Advisor);• Reckon with matters such as overlap in semesters, level (BA of MA), or possible additional requirements of partner universities;• Figure out what the expected costs will be;• Do you master the language?
Study planning and approval study programme	<ul style="list-style-type: none">• Carefully plan your study (bear in mind possible overlap in semesters);• Courses abroad preferably in optional course profile;• Academic contact person Bachelor or Coordinator Master Programme or Study Advisor gives general approval for optional subjects along with application;• Before departure approval Board of Examiners.

Application procedure: start	<ul style="list-style-type: none"> Route: → Visit www.uu.nl/students/exchange for all information and required downloadable documents → international officer → study advisor; Application as an outgoing student at UU via Osiris Student; Upload the prepared required documents; please note that the Study Plan has to be approved and signed by your Study Advisor, so start in time! Select three preferred destinations; Confirmation by International Officer; (application complete) Erasmuscode of UU is: NL Utrecht 01
Application Procedure: continuation	<ul style="list-style-type: none"> Faculty exchange agreement: nomination by science international office at the partner university; (conditionally approved) UU-wide exchange agreement: nomination (if necessary, after selection) by UU international office at partner university; (conditionally approved) Reaction partner university: application procedure + instructions; (if accepted by partner your IO will change status into "approved") Application Erasmus scholarship for destination within Europe www.uu.nl/students/exchange > Costs and funding
Deadlines	<ul style="list-style-type: none"> 1 December 2012 for: UCLA-EAP program, Kyoto, Philippines and Wisconsin-Madison (UU-wide) 15 January 2013 for: all other partners (UU-wide) 1 February 2013 for: Faculty of Science partners
Place of residence requirement and scholarships	<ul style="list-style-type: none"> Take care of mentioning an address in the Netherlands in Studielink see www.uu.nl/students/exchange > Before you go abroad Apply for OV-card reimbursement (+/- €90/month): DUO <p>Within Europe: Erasmus-scholarship (no guarantee)</p> <ul style="list-style-type: none"> Min. 3 months – max. 12 months €220 per month (2012/13, changes yearly) Once possible per study Once possible per internship (research) Application first semester: from about half May till min. 6 weeks before departure; second semester: before 1 December <p>Other scholarships/grants, see: http://www.uu.nl/EN/informationfor/students/education/studyabroad/Pages/default.aspx > Costs and funding www.beursopener.nl</p>
After your return	<p>Approval courses and transferring credits</p> <ul style="list-style-type: none"> Deliver Transcript of Records of partner university to student affairs desk, so your study credits and marks can be put into Osiris. Course names must be in English or hand in a translation. Deliver information on the course level and on converting acquired study credits and marks into ECTS. <p>Erasmus scholarship Reports/statements before the deadline to International Office UU (even when you are still abroad!)</p>
Other possibilities	<p>Internship abroad</p> <ul style="list-style-type: none"> Take care of it yourself! (Ask researchers and lecturers for their contacts) See also www.iaesteutrecht.nl Erasmus scholarship within Europe (check specific conditions) <p>Summer courses</p> <ul style="list-style-type: none"> Language courses in e.g. Bologna, Barcelona, Coimbra, Madrid and Strasbourg. (www.utrechtsummerschool.nl) (www.summerschoolsineurope.eu) Summer schools at UU (for master related science summer schools; click on 'Information about the fees for Dutch students' per summer course at above mentioned site). Summer schools at universities abroad (figure out yourself and pay; this is not possible as an exchange student) . <p>If you wish to do a Master abroad after your Bachelor</p> <ul style="list-style-type: none"> Take care of it yourself! Enquire in time after scholarship possibilities (www.beursopener.nl of www.wilweg.nl)